

# Gloucester City Council

## INDIVIDUAL CABINET MEMBER DECISION RECORD FORM

|                                       |   |                              |                  |
|---------------------------------------|---|------------------------------|------------------|
| <b>Date of decision:</b>              | 16 December 2019  |                              |                  |
| <b>Title</b>                          | Termination of Management Agreement with Gloucester City Homes for Caridas House and Priory Place |                              |                  |
| <b>Decision Maker</b>                 | Cabinet Member for Communities and Neighbourhoods<br>(Councillor Jennie Watkins)                  |                              |                  |
| <b>Date published on Forward Plan</b> | 16 December 2019  | <b>Date report published</b> | 16 December 2019 |
| <b>Wards Affected</b>                 | All Wards   | <b>Key Decision</b>          | No               |

**Decision:**

Agree to Gloucester City Council giving Gloucester City Homes 6 months' notice of the termination of the management agreement in respect of emergency homeless accommodation at Caridas House and Priory Place (part of the Housing Stock Transfer Agreement) and to re-procure this service on the open market.

**Reason for decision:**

GCH have managed two properties for the City Council since the housing stock transfer in 2015; Caridas House, owned by the City Council and Priory Place, of which the City Council are the long-term lease holder. These properties are emergency accommodation.

The City Council intends to re-procure the management of these properties in order to improve the use of these properties in meeting the needs of residents for whom we owe a housing duty and to improve financial benefit which can support the delivery of our housing service for our residents.

The Housing Stock Transfer Agreement allows for either party to terminate GCH's management of these properties by giving at least 6 months' prior written notice to expire on the last day of the relevant month. The 6 months' notice will allow for a thorough procurement process to be undertaken.

**Alternative options considered:**

We could continue with the existing agreement which would not allow us to realise the benefit opportunities which we have identified.

**Representations received:** None

**Other relevant matters concerning the decision:**

GCH are able to tender for the contract should they wish to continue to manage these properties on the City Council's behalf.

**People Impact Assessment (PIA):**

|   |     |    |
|---|-----|----|
| Screening Stage completed:                | Yes | No |
| Full PIA required, completed and attached | Yes | No |

**Conflicts of interest (including any dispensations granted):**

None

**Officer/s consulted:** Helen Chard, Ruth Saunders, David Durden, Anne Brinkhoff, Lorraine Hubbard, Michelle Wheatley, Mark Foyn.

**Background documents:** None

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|--|-----|----|
| <b>Confidential or Exempt Information:</b> | Yes | No |
|--|-----|----|

Name of document(s) which are confidential or exempt :

**Scrutiny (including details of call-in procedure where applicable):**

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 23 December 2019

**CONFIRMED AS A TRUE RECORD:**

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

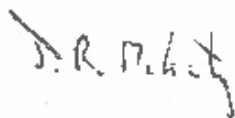
**Decision Maker:**  
Councillor Jennie Watkins  
Cabinet Member for Communities and Neighbourhoods

**Date:** 16 December 2019



**Proper Officer:**  
Jon McGinty  
Managing Director

**Date:** 16 December 2019





## **CALL-IN PROCEDURE**

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet Member did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to a Corporate Directors by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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